

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATIALA.**

**PUBLIC NOTICE**

Applications, on prescribed proforma enclosed herewith alongwith attested copies of relevant testimonials i.e. proof of qualification, date of birth, category belongs and one passport size photograph are invited till **21.12.2024 by 05:00 PM** to fill up 33 posts of Peons, as per details given below:-

Name of the Post	No. of Posts	Pay	Minimum Qualification	Age as on 01.01.2024
Peon	<b>Total = 33</b> [General=02 SC (others)=01 SC(Mazhbi/Balmiki)=12 Physically Handicapped=04 BC/OBC=01 ESM (General)=07 ESM (SC)=04 ESM (BC/OBC=02]	Pay matrix Rs.18,000/- Level-1, as per 7 <sup>th</sup> Central Pay Commission or as per the instructions issued by the Government of Punjab as well as the Hon'ble High Court of Punjab and Haryana, Chandigarh, time to time.	Should have knowledge of Punjabi language upto middle standard	The candidate should be between 18 to 35 years of age as on 01.01.2024. Relaxation in age shall be admissible as per the instructions issued by the Govt. of Punjab or by the Hon'ble High Court of Punjab & Haryana, Chandigarh.

**Note :**

1. If no suitable candidate is available from the reserved category, then the post shall be filled up from other Category as per the provisions available under the rules.
2. Interview for the post of Peon will be conducted as per the following schedule :-

<b>Alphabets</b>	<b>Date of Interview</b>
A to H	16.01.2025
I to P	17.01.2025
Q to Z	18.01.2025
3. The candidates appearing for the post of Peon shall bring their original testimonials and proof for caste certificate (in case of reserved category), at the time of interview.
4. The interview for the post of Peon will be held in the office of the undersigned as per the schedule mentioned above and the candidates are required to appear for the same **at 10:00 AM** and report to the Superintendent of this office.
5. Number of the posts may be increased or decreased, due to administrative reasons.
6. This office reserves the right to cancel or to postpone the interview on account of any Administrative reasons. However, the information in

this regard will be given only on the official website (as given below) of this office.

7. Merely satisfying the eligibility criteria does not entitle the candidate to be selected. This office reserves the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
8. The applications received after due date shall not be entertained and the postal delay shall not be covered.
9. No TA/DA will be given to the candidates appearing for the interview.
10. Incomplete applications which are not on prescribed proforma shall be rejected summarily.
11. Candidates are advised to check the official website of this Court from time to time for latest update from the below given link:-

<https://patiala.dcourts.gov.in/notice-category/recruitments/>

Sd/-  
District & Sessions Judge,  
Patiala

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATIALA  
**PROFORMA FOR THE POST OF PEON**  
*(should be filled in capital letters)*

Paste attested photograph here

1. Name : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Age as on 01.01.2024 : \_\_\_\_ Years \_\_\_\_ Months \_\_\_\_ Days
5. Permanent Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Correspondence Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Nationality : \_\_\_\_\_
8. Telephone/Mobile No. : \_\_\_\_\_
9. Email ID : \_\_\_\_\_

10. Category (Tick only one category to which the applicant belongs)

<b>Category</b>	✓
General	
SC (others)	
SC (Mazhbi/Balmiki)	
Physical Handicapped	
BC/OBC	
Ex.Servicemen (General)	
Ex.Servicemen (SC)	
Ex.Servicemen (BC/OBC)	

11. Knowledge of Punjabi upto middle standard (Tick Yes or No):      Yes       No

12. Educational Qualification :

Name of the Examination	Board/University	Year of Passing	Marks (Secured/Total)	Percentage
Middle standard				
Matric				
Higher qualification, if any				

13. List of documents attached : \_\_\_\_\_

14. Special aptitude, if any : \_\_\_\_\_
15. Whether any FIR/Criminal case : \_\_\_\_\_  
was/is registered/pending against  
the candidate with the police or any Court  
(if yes, status of the same be attached with  
the application

**Declaration by Candidate**

I have read the terms and conditions of the advertisement and agree to the same. I hereby declare that the particulars given above have been filled by me and are correct and true to the best of my knowledge and nothing has been concealed therein and in case found false, my candidature will be liable to be rejected.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Candidate)

**List of attested documents to be attached:**

1. Copy of date of birth proof
2. Copy of documents regarding qualification
3. Copy of Aadhar card
4. One passport size photograph
5. Copy of caste certificate (in case of reserved category)
6. Copy of experience certificate, if any